



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

FINANCE & RESOURCES COMMITTEE OUTCOMES

Report of the Chair of the Finance & Resources
Committee

Agenda No:

Date: 20 February 2009

Purpose of Report:

To report to Members on the business and actions of the Finance and Resources Committee meeting of 09 January 2009.

CONTACT OFFICER

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1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for Finance and Resources to the Finance and Resources Committee. As part of those delegated responsibilities, the Chair of the Finance and Resources Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

2. REPORT

- 2.1 The minutes of the Finance and Resources Committee held on Friday 09 January 2009 are attached to this report at Appendix B. The following summarises the main points of the papers discussed at the meeting.
- 2.2 The Committee were firstly in receipt of three monitoring reports:
 - 2.2.1 Capital Budget Monitoring Report to November 2008 – which reported to Members on capital programme progress in the year 2008/09 to the end of November 2008. The report analysed significant variances against the original programme. It was resolved that the report be noted.
 - 2.2.2 Revenue Monitoring Report to 30 November 2008 – this report provided detail on the financial performance of the Service in the year 2008/09 to the end of November 2008, and also analysed variances against the original budget. The recommendation was endorsed, and the report noted.
 - 2.2.3 Prudential Code Monitoring Report to 30 November 2008 – Members were updated on the performance relating to the prudential indicators for capital accounting and treasury management. These prudential indicators for 2008/09 were agreed by the Fire and Rescue Authority at its meeting on 22 February 2008. The contents of this report were also noted.
- 2.3 A further report to the Committee provided an update to Members on the work which has been completed over the last twenty four months with regard to the refurbishment of the properties owned by Nottinghamshire Fire and Rescue Service. Members were provided with information concerning works which had been completed during the period under review; schemes due for completion before the end of 2008/09; and projects due to be completed during 2009/10. The recommendation contained within this report was endorsed and the report was duly noted.
- 2.4 Progress in respect of Highfields Fire Station was the subject of a further report to the Committee. In addition to provision of a general progress update, Members were provided with detail concerning changes which had

been made to the project post-contract, the latest cost estimates and practical completion date. It was resolved that this report be noted.

- 2.6 In addition Members were given a verbal report concerning issues arising from the sale of Dunkirk fire station for information. The Chair of the Fire Authority and Committee members had already received a brief by email and a report is to be prepared for the Policy and Resources Committee.
- 2.6 The Committee were also in receipt of a report updating on the progress of the forecasted efficiency savings outlined in the 2008/09 Forward Look Annual Efficiency Statement. A spreadsheet identifying the efficiency savings achieved as at the end of November 2008, together with a revised forecast of the savings which will be achieved by the end of the financial year 2008/09, were presented for the Committee's consideration and the report was subsequently noted.
- 2.7 The final report for consideration provided detail on the development of the revenue and capital budgets 2009/10 to 2011/12 and sought the approval of the Committee to this being recommended as the budget proposal to the Policy and Strategy Committee. Members were additionally provided with a pack of information which offered greater detail regarding the different aspects of these budgets. The report was endorsed and therefore the proposals were recommended for acceptance by the Policy and Strategy Committee.

3. FINANCIAL IMPLICATIONS

All of the reports considered by Finance and Resources Committee on 09 January 2009 were finance related. However, there were no significant financial implications arising from those reports.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Finance and Resources Committee.

5. EQUALITY IMPACT ASSESSMENT

An initial equality impact assessment has been carried out in relation to this report and is attached as Appendix A. This shows that there are no equalities implications arising from this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising directly from this report.

8. RISK MANAGEMENT IMPLICATIONS

There are no additional risk management issues arising from this report other than those specifically reported to the Committee as part of the reports under consideration.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Finance and Resources Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Penny Griggs
CHAIR OF FINANCE AND RESOURCES COMMITTEE

Initial Equality Impact Assessment Questionnaire

This questionnaire will enable you to decide whether or not the new or proposed policy or service needs to go through a full Equality Impact Assessment.

Title of policy or service		Finance and Resources Committee Outcomes				
Name of Employee completing assessment:			Department and Section:			
Neil Timms, Head of Finance and Resources			Strategic Management Suite			
1. State the purpose and aims of the policy or service. To report to Members the business and actions of the Finance and Resources Committee meeting of 09 January 2009.						
2. Who is responsible for implementing it? Head of Finance and Resources.						
3. Who is likely to be disproportionately affected by the proposal? People from which of the equality strands? (please tick)						
Age	Disability	Family Status	Gender	Race	Sexual Orientation	Religion or Belief
4. If no boxes are ticked – there is no need to continue the EIA						

**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

FINANCE AND RESOURCES COMMITTEE

MINUTES

of the meeting held on **9 JANUARY 2009** at Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold, Nottingham, from 1.30 pm to 2.58 pm.

Membership

Councillor P Griggs (Chair)
Councillor B Cooper
Councillor P Lally
^ Councillor T Pettengell
Councillor M Wood

Members absent are marked ^

17 APOLOGY FOR ABSENCE

An apology was received from Councillor Pettengell (on County Council business).

18 DECLARATIONS OF INTERESTS

No declarations of interests were made.

19 MINUTES

RESOLVED that the minutes of the last meeting held on 24 October 2008, copies of which had been circulated, be confirmed and signed by the Chair.

20 CAPITAL BUDGET MONITORING REPORT TO 30 NOVEMBER 2008

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, on capital programme progress during the current financial year to 30 November 2008. Members were given the opportunity of discussing the significant outturn variances and variations to the original programme with the Head of Finance and Resources.

RESOLVED that the report be noted.

21 REVENUE MONITORING REPORT TO 30 NOVEMBER 2008

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, on the financial performance of the Service in year 2008/09 to 30 November, with an analysis of the significant variances against the original budget.

RESOLVED that the report be noted.

22 PRUDENTIAL CODE MONITORING REPORT TO 30 NOVEMBER 2008

Consideration was given to a report of the Treasurer to the Fire and Rescue Authority, copies of which had been circulated, informing members of performance up to 30 November 2008 relating to the prudential indicators for capital accounting and treasury management which had been agreed by the Fire and Rescue Authority at a meeting on 22 February 2008.

RESOLVED that the report be noted.

23 PROCUREMENT AND ESTATES PROJECT PROGRESS REPORT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, identifying the progress of the forecasted efficiency savings outlined in the 2008/09 Forward Look Annual Efficiency Statement.

RESOLVED that the report be noted.

24 HIGHFIELDS STATION UPDATE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, updating members on the progress of this major project, which was expected to be completed on 23 January 2009.

RESOLVED that the report be noted.

25 EFFICIENCY SAVINGS

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, proposing the efficiency savings target for 2008/09 and detailing the progress of the forecasted efficiency savings outlined in the 2008/09 Forward Look Annual Efficiency Statement.

RESOLVED that the report be noted.

26 PROPOSED CAPITAL AND REVENUE BUDGETS 2009/10 TO 2011/12

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, together with a budget pack which was distributed at the meeting, seeking approval to the report being put forward as the budget proposal to the Policy and Strategy Committee.

Consultation with partners and community engagement was also discussed as there had been concern over the lack of response from some groups. The Head of Finance and Resources put forward a proposal to set up a commissioning fund to enable a Third Sector organisation to carry out community engagement on behalf of the Service.

RESOLVED

- (1) that the budget report be approved for recommendation to Policy and Strategy Committee;**
- (2) that the proposal to set up a commissioning fund be recommended to the Combined Fire Authority;**
- (3) that members submit a list of community engagement contacts to the Chief Fire Officer.**

FOR NOTING